



MINUTES OF THE MEETING

MEETING SUMMARY

Regular Bi-monthly Meeting
Thursday, July 6, 2017, 6:30 PM
City of Sammamish Council Chambers

COMMISSIONERS PRESENT

Eric Brooks, Pos. 1
Shanna Collins, Pos. 3, Chair
Larry Crandall, Pos. 4, Vice-Chair
Jane Garrison, Pos. 5
Matthew Petrich, Pos. 6
Nancy Anderson, Pos. 7

COMMISSIONERS ABSENT

Roisin O'Farrell, Pos. 2

STAFF PRESENT

Doug McIntyre, Senior Planner
Cheryl Paston, Deputy Director of Public Works
Kevin Johnson, Permit Technician

CALL TO ORDER

Chair Shanna Collins called the Sammamish Planning Commission meeting to order at 6:30 PM.

APPROVAL OF AGENDA

Vice-Chair Crandall motioned to approve; seconded - **Approved 6:0**. The Agenda was approved as read.

APPROVAL OF THE MINUTES

Vice-Chair Crandall motioned to approve the June 1, 2017 minutes as corrected; seconded - **Approved 6:0**
Commissioner Petrich motioned to approve the June 15, 2017 minutes as corrected; seconded - **Approved 6:0**

Public Comment: Non-Agenda: (3 Min Individual / 5 Min Representative)

No Non-Agenda Public Comment

Public Comment Closed

NEW BUSINESS 6:35 PM ([Bookmarked Video Link](#))

Comprehensive Plan Amendments – Capital Facilities Element Update – Work Session

Staff commenced presentation:

Overview:

The City Council docketed two of the eight proposed Comprehensive Plan Amendments submitted for the 2017 Docket by Resolution R2016-709 on December 6, 2016 (Packet Attachment A; [link](#)). Both text amendment proposals were from the City's Department of Public Works and are as follows:

1. Amend Transportation element to update the City's concurrency project list and the City's Traffic Impact Fee, as well as other traffic model updates reflecting growth and the annexation of Klahanie.
2. Amend Comprehensive Plan to be consistent with revised Storm and Surface Water Management Comprehensive Plan, Surface Water Design Manual, Public Works Standards and Low Impact Development codes, among other minor edits.

The second proposal specifically amends the Environment and Conservation Element, the Utilities Element, and the Capital Facilities Element of the Comprehensive Plan.

Staff gave a PowerPoint presentation ([link](#)) to the Planning Commission which reviewed the processes by which the docket items were created, vetted and recommended by the 2016 Planning Commission, and the text amendments passed by the City Council (listed above) along with providing a detailed explanation of the amendments as well as why they are necessary: to ensure consistency between the Comprehensive Plan and the new or revised Public Works documents above.

Commission and Staff commenced discussion:

Commission requested clarification from Staff that the 2017 docket acceptance process is for items to be considered in 2018. Staff confirmed.

Commission requested clarification regarding the regulation and tracking of septic tanks as they may become sources of contaminant seepage into groundwater. Staff responded that King County is responsible for this, though the City can infer their locations based on sewer system maps and housing locations.

Commission questioned whether the meeting's discussion would involve the water quality of Lake Sammamish and how it might be impacted by stormwater, septic tanks, and other potential sources of contamination. Staff responded that it would not be discussed directly, however the NPDES Permit does require Sammamish and other jurisdictions to follow guidelines aimed at improving the quality of their local water runoff and surface water which would improve the quality of larger, shared bodies of water such as Lake Sammamish. It also allows for collaboration between neighboring jurisdictions and the Department of Ecology toward this goal.

Commission questioned whether developers have stormwater retention options other than unsightly and unnatural-looking stormwater ponds. Staff responded that the LID code amendments incorporated requirements for more natural-looking storm water retention ponds or storm water vaults.

Commission questioned the accuracy of the costs of the CIPs listed on page CF.10 ([link](#)) as well as whether the projects which have been marked for removal from page CF.11 ([link](#)) are due to their completion or cancelation. It was asked that several totals have been marked for removal as well as requested that the final document have all current totals present.

Commission expressed concern regarding the figures and totals from pages CF.10 – CF.12 not totaling to the correct amount. Staff responded that the final document will contain the proper totals and that the projects from the Capital Facilities Element which have been marked for removal have either been completed as specified, addressed in a different manner, or relocated elsewhere in the document. Some have been removed completely as the timeframe has shifted from 2015 – 2035 to 2017 – 2022, thus projects occurring after this timeframe are no longer relevant to this document, though are still in the City's long-term plans.

Commission requested that subtotals for projects by either location and/or type be added rather than only the grand total. Staff responded that they will incorporate this into the final draft.

Commission expressed concern on page 63 ([link](#)) that the direct URLs to the Sammamish Addendum and Surface Water Design Manual are being removed and replaced with the homepage of the City's website with mention that the documents may be found there. However, attempts to locate these documents return

several drafts rather than just one most current version. Staff responded that this change was made to prevent amending this page every time the URLs change, causing a 'webpage not found' error. Staff offered that they could also insert contact information for the City as well as the website to obtain the most current versions. Commission suggested that the URL provided be to a more specific page where the documents might be found, such as a departmental webpage, that is unlikely to change rather than the homepage. Staff responded that there is still a possibility that these URLs will change, however they would consider the recommendation for the final draft.

Staff informed the Commission of the upcoming schedule in light of the updated work calendar missing from the meeting's packet material, including the next steps for Comprehensive Plan amendments: The Commission will be presented with the revised redline version of the Comprehensive Plan amendments for the July 20, 2017 meeting prior to the public hearing. After the public hearing, Staff will seek a recommendation to the City Council to adopt a version of the amendments to the Comprehensive Plan.

Public Comment: Agenda: (7 Min) 7:23 PM

Mary Wictor - 408 208TH AVE NE

Topic: Docket process, Comprehensive Plan revision clarifications, City/Water District collaboration process

Public Comment Closed

Motion to Adjourn: Commissioner Petrich motioned to adjourn; seconded. **Approved 6:0**

Meeting adjourned at 7:34 PM.

Chair: Shanna Collins

PC Coordinator: Kevin Johnson

[Video Audio Record 07/06/2017](#)

Roberts Rules of Order applied: [RONR (10TH ed.), p. 451, 1. 25-28]